

BRAITHWAITE & CO.LTD.  
5, Hide Road, Kolkata-700043.

Ref: CP/women employees/2024

June 29, 2024

OFFICE MEMORANDUM

**Sub: Re-Constitution of Internal Complaints Committee in BCL with regard to Sexual harassment of women at work place.**

Internal Complaints Committee in Braithwaite & Co. Ltd. is hereby re-constituted in terms of The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 as under, with the approval of the Competent Authority.

1. Smt. Kasturi Dutt Paik, Manager (F&A) - Presiding Officer
2. Smt. Rezwana Begum, Executive (Legal) - Member
3. Shri Palash Mondal, Manager (Production) - Member
4. Shri Shiv Shanker Kumar, Dy. Manager (F&A) -Member
5. Representative of 'EKTARA' NGO, 31/1 Topsia Road, Kolkata-700046 - Member

PK.M.  
29.06.2024

(P.K.MISHRA)  
GM (HR, Admin, Sec)

Cc: CMD / DP / DF  
Cc: All ICC members

Circulated through Notice Boards / BCL Website